



THE SECRETARY OF THE INTERIOR  
WASHINGTON

APR 9 . 2002

MEMORANDUM

TO: Solicitor  
Inspector General  
Assistant Secretaries  
Heads of Bureaus and Offices

FROM: Secretary *Gale A. Norton*

SUBJECT: Announcement of Interior's New Awards for Outstanding Achievements  
in Water and Energy Conservation and Energy Efficiency

As stated in my May 18, 2001 memorandum on Energy Conservation at Interior Facilities, the Department 'must take necessary steps to become more energy efficient and conserve energy usage in all our facilities.' We want to celebrate Interior's accomplishments by honoring the work of dedicated and innovative Interior employees who have implemented energy and water conservation and the use of energy-saving technologies.

The Office of Acquisition and Property Management (PAM) announces the inaugural *Department of the Interior Awards for Outstanding Achievements in Energy and Water Conservation and Energy Efficiency*. These annual awards will acknowledge achievements in conserving energy at our facilities and in the motor fleet. Based on merit, up to (2) two awards will be presented to the individual(s) and/or team(s) that best articulate the concepts of excellence and innovation. Award program details and nomination criteria are attached.

Please submit your bureau/office nomination to Debra E. Sonderman, Director, PAM, by **June 28, 2002**. A committee comprised of policy officials, including the Deputy Secretary, Chief of Staff, Deputy Chief of Staff and the Assistant Secretary - Policy, Management and Budget, will review the nominations and select award recipients. Awards will be presented in October 2002 in conjunction with Energy Awareness Month activities.

This is an excellent opportunity to recognize Interior employees and showcase our agency's many accomplishments in water and energy conservation and energy efficiency. If you have any questions, please contact Ms. Sonderman on 202-208-6352. Willie Davis of her staff is available on 202-208-3158 to answer any questions from your staff regarding the award program.

Attachment